

MINUTES: ARTS AND SCIENCES CURRICULUM COMMITTEE

Meeting of March 11, 2014

Approved by the A & S CC on April 8, 2014

Members present: Profs. Miecznikowski (chair), Staecker, Sauer, McClure, Garvey, Fernandez, Peduti, Nantz, and Associate Dean Im.

The meeting was called to order at 3:33 p.m.

- Approval of Minutes of February 11, 2014 meeting.
Sauer/Peduti. No discussion. Unanimous.
- Chair's report and announcements:
 - a. Approval of Name change from Bachelor of Professional Studies to Bachelor of Liberal Studies.**

I have reviewed the rationale and minutes from the Bachelor of Professional Studies Committee and I approve of the name change of the Bachelor of Professional Studies to Bachelor of Liberal Studies.

- b. Name change for EC 250, "Industrial Organization" to "Industrial Organization and Competitive Strategy."**

I have reviewed the Departmental Minutes from the Economics Department and I approve the name change of EC 250 "Industrial Organization" to "Industrial Organization and Competitive Strategy."

- c. Cross listing for MLS 515 Inventing Themselves: African-American Women in US History and ASHI 415.**

I have reviewed the relevant minutes of the American Studies Program and I approve of the cross listing of MLS (Master of Liberal Studies) 515 and ASHI 415.

- d. Update on BI 330, Nutrient Metabolism**

The Biochemistry steering committee met on Monday, February 24. The Subcommittee consists of Kraig Steffen, Aaron Van Dyke, and Glenn Sauer. Brian Walker was also invited. The content of the Nutrient Metabolism course was discussed and all of the questions that the Chemistry and Biochemistry department were answered. The topics presented in the course are also mostly presented in Biochemistry II and several members of the steering committee wanted to discuss the course in more detail. The offering of the course is not being held up.

- e. BI 330 revised course catalog description**

I received the updated course catalog description for BI 330, Nutrient Metabolism. This revised course description contained text that this course and Biochemistry II cannot both be counted for upper division biology credit.

f. Approval of TA 150, Stagecraft; TA 253, Costume Design; TA 256, Stage Lighting; and TA 288, Scene Design.

I received the updated Theatre course learning outcomes for each of these courses and I approve of these changes and of each course. The A & S CC approved each course conditionally last time with the condition that the updated learning outcomes for each course are sent to me.

g. Approval of CO 233, Information Technologies: Economics, Law, and Policy

I received the updated learning outcomes for CO 233, Information Technologies: Economics, Law, and Policy and an answer to question 9b on the proposal. I approve of these changes and the course.

h. Approval of name change for RS 257: Lay Perspectives on Christian Spirituality to RS 257: Christian Spirituality.

I received the departmental minutes regarding the name change of RS 257: Lay Perspectives on Christian Spirituality to RS 257: Christian Spirituality. I approve of the name change for this course.

i. Approval of Special Topics Course Proposal, EN 210: Special Topics: Roots of English Poetry.

I reviewed the Special Topics Course Proposal, EN 210: Special Topics: Roots of English Poetry. I have reviewed the course proposal and the departmental minutes and I approve of this special topics course.

• Approval of new course proposals

a. BI 73 – Contemporary Nutrition. Sauer/Fernandez. Unanimous

Miecznikowski: Biology and Chemistry met to discuss course overlap; agreed that these courses could not both be taken for credit.

Im: Clarified that students could take both courses, but both could not be counted for the Natural Science core requirement.

Miecznikowski: Clarified that you cannot take this course as well as Chemistry of Nutrition, per Brian Walker

Nantz, Sauer, Fernandez: Also recollected this.

b. AS 400 – Critical Issues in American Studies. Peduti/Garvey. Unanimous.

Nantz: Believed that the masters program is not in existence

Garvey: No, still in place

Im: There is a procedure for process of dissolving a program, but it does not come through this committee

Peduti: Course proposal is very detailed.

Nantz: Not an undergraduate course

Garvey: As part of program revamping, undergraduates will be able to take this graduate level course. The number will be the same.

Nantz: Can undergrads take 400-level courses?

Im: Yes, this is allowed.

Nantz: Would be good if undergrads could take, building population of course.

Garvey: Some students may want to continue for BA/MA if program survives.

Im: Correction, to dissolve a program it must go through the school curriculum committee or the faculty of the school.

Nantz: Volunteered to notify the program

Im: The procedure is school curriculum committee, then dean, then UCC, according to Journal of Record p 48 & 49, (Sept 2013 version)

Nantz: Have we been notified?

Garvey: Program was notified by the dean due to low enrollment.

c. RS 248 – Faith & Reason, the Catholic Intellectual Tradition. Peduti/Fernandez. Unanimous.

Miecznikowski: Previously a special topics course, but they are seeking approval so it can be offered regularly

Peduti: Didn't see goals, student learning outcomes are included but not goals

Miecznikowski: Should we approve with condition they need to include goals?

Nantz: These seem to be included in description

Fernandez: Sufficient for me, but it is for committee?

Peduti: They could simply be added on

Sauer: It's a good course, I think it's fine the way it is

d. EN 2xx – Roots of English Poetry. Garvey/Nantz. Unanimous.

Miecznikowski: Application was received night before last meeting, so I suggested it be offered as Special Topics for the fall and then should be considered as a permanent course going forward. The department is still discussing who will teach the course.

Fernandez: Although this looks like a good course, minutes of department meeting are very brief

Im: Department meetings are not confidential, unless there is a specific personnel discussion, so they should not be redacted when they come to this committee

Miecznikowski: There are no course goals included with this proposal

Peduti: I noticed this too.

Nantz: Perhaps objectives do double-duty

Im: Objectives are from core pathways

Sauer: In many people's minds, goals and objectives are the same

Nantz: Someone should consider this

Im: Even in the professional literature, there is disagreement about defining goals and objectives

Nantz: From a student's perspective, it might be helpful for us to clarify these going forward. Using the Lakeland Model might be an option, described course and listed objectives.

Im: Could be a future agenda item.

Staecker: Do we want to require this for all courses?

Nantz: Other than this, seems like a fine course.

Miecznikowski: We need a course number for this one.

Im: Please note that registrar is already producing course booklet, so course number should come very soon.

- Proposed language on department review of interdisciplinary New Course Proposals:
Im/Fernandez. Amended motion. Unanimous/ 1 abstention

Original Motion: When an interdisciplinary course draws heavily upon the materials of a particular discipline, the Arts and Sciences Curriculum Committee requests that the New Course Proposal form be reviewed at a regularly scheduled meeting of the relevant department before it is reviewed by the interdisciplinary committee. The purpose of this review is to draw upon expertise of the department to evaluate and improve the proposal. Sufficiently detailed minutes of this meeting are to be included as a part of the New Course Proposal as it continues its way through the subsequent steps of the review process for new courses.

Amended Motion: When an interdisciplinary course draws heavily upon the materials of a particular discipline, the Arts and Sciences Curriculum Committee recommends that the New Course Proposal form be reviewed at a regularly scheduled meeting of the relevant department before it is reviewed by the interdisciplinary committee. The purpose of this review is to draw upon expertise of the department to evaluate and improve the proposal. ~~Sufficiently detailed minutes of this meeting are to be included as a part of the New Course Proposal as it continues its way through the subsequent steps of the review process for new courses.~~

Discussion:

Im: I should note this is a guiding principle, not a requirement. A suggestion that people do this would be helpful, so we put it in writing.

Nantz: Where would this go? Not the Journal of Record?

Im: If we pass the motion, John could include in annual report to faculty.

Miecznikowski: Also, it would be included in the booklet with guidelines for chair of this committee

Nantz: What is an interdisciplinary course proposal?

Im: There are times when there is a interdisciplinary course proposed that is not within a specific department

Nantz: Do International Studies fall within the governance of the A & S CC?

Im: Technically no, for example Applied Ethics does not.

Garvey: This motion is contradictory to the nature of interdisciplinary courses, and it doesn't make sense

Im: In some cases, there are courses that are multidisciplinary that draw heavily from one department

Sauer: Is this really asking that that department give advice, not have a say over the course?

Im: The suggestion is that the interdisciplinary program, at its discretion, asks faculty of particular discipline for advice on a course

Sauer: If goes to a department where members don't have a stake in the interdisciplinary program, will the motion meet its goals?

Nantz: When international studies developed course, Dina in our department brought the course to us. We weren't thrilled with it, but it was nice that she brought to the department.

Im: Vin was interested in addressing times when ASCC reviews courses, and there are questions if the discipline had any say; when those questions arise, this motion would provide language to handle them

Fernandez: Not harmful, only helpful to have this language. There could be times when this could be really useful; why not get extra advice?

Sauer: Advice is informational only. Can be helpful for departments' planning, ie students taken from other courses

Im: It's trying to encourage inter-institutional cooperation

Staecker: Noted that "request" and "require" are not that different for a lay person; "request" is not a watered down word for "required." Perhaps use recommends?

Im: That would be clearer.

Garvey: Would you keep requirements for minutes to be included?

Nantz: Replace last line with "Minutes may be included"

Garvey: Just delete the last sentence.

Sauer: Then ends with statement that is fine.

- New Course Submission and IDEA Evaluations (see attached)

Miecznikowski: Jim Simon emailed that some courses (i.e. independent studies, trips, etc.) are not a good fit for IDEA evaluations

Im: The request is that we include this as an option on the new form

Miecznikowski: How would this be done?

Im: This committee would approve a motion.

Nantz: The motion is to add a check-box if there will be no idea evaluation

Sauer: and a rationale for why.

Nantz: The department chair approves these forms, so there would be some oversight

Motion (Nantz/Peduti) Unanimous: Add a check-box on the new course proposal form if there will be no idea evaluation, and a field for a rationale for why.

A motion to adjourn was approved unanimously at 4:22.

Respectfully submitted,

Margaret McNamara McClure